[Your Company Pte Ltd]

[Street address, #unit]
[Singapore postal code]
UEN [UEN]
GST Reg. No. [GST registration number]

TAX INVOICE

Invoice no. [INV-0001]
Date [DD Mon YYYY]
Due date [DD Mon YYYY]

BILL TO

[Customer Company Pte Ltd]
[Customer address]
[Singapore postal code]

DESCRIPTION	QTY	UNIT PRICE (S$)	AMOUNT (S$)

Subtotal (excl. GST)	S$
GST 9%	S$
Total (incl. GST)	**S$**

Payment: PayNow to UEN [UEN] or bank transfer to [Bank name] [Account no.]

Terms: [e.g. Payment due within 30 days]

All amounts in Singapore dollars. Thank you for your business.